

## **CAMBRIDGE CENTRAL SCHOOL PREPAREDNESS PLAN FOR AFTER-SCHOOL DRAMA CLUB AT HUBBARD HALL**

### **SPRING 2021**

Governor Cuomo announced that effective February 1, 2021, high risk sports and other after-school activities may resume if permitted by local health authorities. Washington County Department of Health, along with many others in the Capital Region, North Country and Mohawk Valley have consulted with subject matter experts from local health departments, healthcare providers, and healthcare facilities to unify their approach to allow K-12 sponsored higher-risk after-school activities to resume. The resumption of these activities does not mean that they are without risk. School Districts must meet minimum requirements, to include those that are sport specific, and that are within the COVID-19 metrics as established by Washington County DOH.

The minimum requirements are outlined as follows:

- The Cambridge Central School BOE will approve participation for high-risk after-school activities.
- The CCS Superintendent will oversee the creation of appropriate plans.
- The CCS Medical Director will approve the High-Risk Sport Preparedness Plans.
- Each Parent/Guardian will sign an informed consent agreement.
- Each student who has tested positive for COVID-19, or who has underlying health issues must have medical clearance from their healthcare provider.

Each parent/guardian, student, and school official must agree to fully cooperate with case investigations and contact elicitation and to adhere to isolation and quarantine orders.

- CCS will establish a confidential phone number to allow students, parents, or others to text concerns.

Washington County DOH will monitor the community COVID-19 metrics to include the 7-day rolling average percent positivity in the capital region, the region's hospital capacity and admissions, and emerging epidemiological data. Any change could result in the suspension of activity. Furthermore, unannounced audits may be conducted.

CCS is committed to providing a safe environment for our students, coaching staff, and officials. Any time that people are gathered, there is a risk to exposure. Following are some of the risks associated with COVID-19:

- Participation in an after-school activity may expose students to COVID-19.
- Symptomatic and asymptomatic individuals can spread the virus.
- Masking, distancing, and other mitigation measures reduce but do not eliminate risk.
- At present, it cannot be predicted who will become severely ill if infected.
- COVID-19 can lead to serious medical conditions and death for people of all ages.
- The long-term effects of COVID-19 are, at present, unknown; even people with mild cases may experience long term complications.
- There is a significant risk of transmission to those in the home of infected students.
- Older people and people with underlying health conditions are at higher risk of serious disease.
- Vaccinated individuals may still carry the virus to others or be at risk for infection with a variant of COVID-19.

Students and parents should understand that social interactions outside of an actual practice or competition (e.g., not wearing cloth face coverings and not social distancing) are also potential pathways of transmission.

In referencing guidance published by New York State for arts and education activities, the following requirements must be agreed to by the CCS students and their parents/guardians to participate:

- If school is closed for in-person education due to safety concerns associated with COVID-19 cases, school sponsored after-school activities must be suspended until in-person education is resumed.
- All attendees will answer screening questions daily and will have their temperature taken prior to entering. A temperature below 100°F will be required for admittance.
- Attendance will be taken daily at all events for all those attending, in the event contact tracing becomes necessary.
- Attendees will provide their name, phone number, email address and county of residence if not already on file.
- Everyone in attendance will always wear a mask. If a mask needs to be removed (ex. water breaks or too much physical exertion) the person will move to an outdoor area.
- Masks will be disposed of or washed during or after each workshop, rehearsal or performance.
- Hubbard Hall teaching artists and staff will sanitize their hands before and after practice/competition.
- Students and staff will not place their personal belongings near each other.
- Props and costumes will not be shared amongst students and will be stored separately.
- Physical contact will be avoided.
- Frequently touched surfaces will be cleaned between uses as much as possible.
- Students will remain seated and socially distanced in the main Hall when not on stage; students will not gather in the backstage Green Room.
- Students and staff will use the restroom one at a time.
- Everyone will provide their own water and water bottle. No one will share.
- If transported on a school bus, students will continue to wear their mask. One person to a seat.
- Carpooling will be discouraged.
- Once the activity is over, attendees are expected to leave the Hubbard Hall campus, and encouraged to shower.
- All CCS guidelines are enforced on and off the CCS campus while participating in CCS events.

If the event there is a case of exposure and/or potential infection, the following protocol will take place:

- Students and parents have an obligation of immediately reporting the following to CCS, Hubbard Hall and to the Washington County DOH:
  - If they have been exposed to someone who has experienced symptoms of COVID-19, has tested positive for COVID-19 or has been exposed to someone with COVID-19 symptoms or a positive test.
  - If they are experiencing symptoms of COVID-19.
  - If they test positive for COVID-19.
- David Snider of Hubbard Hall and Caroline Goss of CCS will coordinate messaging and ensure Washington DOH is notified.
- The student in question must follow the criteria set forth by the Washington County DOH before returning to Drama Club.

**CAMBRIDGE CENTRAL SCHOOL STUDENT & PARENT/GUARDIAN**

**CONSENT AGREEMENT FOR PARTICIPATION IN HIGH-RISK AFTER-SCHOOL ACTIVITIES 2020-21**

We (the student and parents/guardians) have read the CAMBRIDGE CENTRAL SCHOOL PREPAREDNESS PLAN FOR DRAMA CLUB 2020-21. While participation after-school Drama Club is an important part of our students' high school experience, we acknowledge that participation is voluntary. We agree that we will participate and adhere to the information provided.

Because this is a school sponsored activity, we also understand that if a student is sent home, because they have not met the guidelines as addressed, this must be reported to the staff of Hubbard Hall, the CCS Administrator, and the School Nurse.

In the event a participant tests positive for COVID-19, other students involved may be subjected to a contact tracing investigation administered by the Washington County Department of Health, and this investigation may lead to a quarantine.

We are also aware that we will have to complete the COVID-19 Daily Health Screening Form each day, prior to being allowed to participate.

We acknowledge that the School district, the Governor, State Department of Health, or any other administrative body with authority, may determine to cancel the program at any time. We also acknowledge that the School district must comply with any mandates issued by any entity with the authority over the district and/or high school athletics and agree to comply with any such directives even if issued after signature to this agreement.

We agree to comply with the direction provided by the Hubbard Hall staff and acknowledge that the failure to do so may result in the student being refused participation at practice, competitions, and/or the entire sport season.

We forever release the Cambridge Central School District, its employees, agents, Board Members, and/or other related entities from any liabilities, causes of action, lawsuits, claims, demands, or damages of any kind whatsoever that we, our assignees, heirs, guardians, next of kin, spouse, and/or legal representatives have, or may have in the future, related to or stemming from the Student Athlete's participation in Drama Club.

WE HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. WE ARE AWARE OF THE RISKS OF PARTICIPATING IN DRAMA CLUB DURING THE COVID-19 PANDEMIC. WE ARE AWARE THAT THIS FORM CONTAINS A RELEASE OF LIABILITY AND WAIVER OF ALL CLAIMS. WE ARE SIGNING THIS AGREEMENT VOLUNTARILY, FULLY AWARE OF THE RISKS AND MY RELEASE AND WAIVER OF ANY CLAIM AGAINST THE DISTRICT, ITS EMPLOYEES, AGENTS, BOARD MEMBERS, OR OTHER RELATED ENTITIES.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Phone Number

\_\_\_\_\_  
Parent Email

### CAMBRIDGE CENTRAL SCHOOL COVID-19 DAILY HEALTH SCREENING

The student must complete this form at Hubbard Hall upon arrival, before participating each day.

Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?

Yes      No

Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?

Yes      No

Have you experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F in the past 14 days? Symptoms include:

- |   |     |    |
|---|-----|----|
| • Fever or chills (100°F or greater)          | Yes | No |
| • Cough                                       | Yes | No |
| • Shortness of breath or difficulty breathing | Yes | No |
| • Fatigue                                     | Yes | No |
| • Muscle or body aches                        | Yes | No |
| • Headache                                    | Yes | No |
| • New loss of taste or smell                  | Yes | No |
| • Sore throat                                 | Yes | No |
| • Congestion or runny nose                    | Yes | No |
| • Nausea or vomiting                          | Yes | No |
| • Diarrhea                                    | Yes | No |

Have you traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days? [www.coronavirus.health.ny.gov/covid-19-travel-advisory](http://www.coronavirus.health.ny.gov/covid-19-travel-advisory)

Yes

No

Student Name \_\_\_\_\_

Date \_\_\_\_\_

## **Hubbard Hall COVID-19 Safety Protocols as of 3/4/21**

We will be adhering to recommendations from NY State, Governor Andrew Cuomo and the CDC, as well as guidelines released by NY State on the management of indoor and outdoor arts and higher education activities. Any actions we take will be aligned with those recommendations and guidelines. We will adhere to Best Practices whenever possible.

### **Mask Wearing**

- Students of all ages will be required to wear masks throughout programs as well as anyone accompanying students into Hubbard Hall grounds and buildings.
- Hubbard Hall requires all participants to wear masks, dependent on current virus spread and CDC recommendations. Hubbard Hall will provide disposable masks to students who do not bring them.
- Because they will be speaking publicly throughout class, instructors must wear masks during class, before and after, and keeping at least six feet of physical distance at all times.
- If, during dance or movement classes, students need a break from their masks, they should either step outside the building to remove them and take a break or face an open door or window, away from others, to remove their masks and take a brief break to breathe free of the mask.
- If a student or instructor sneezes into their sleeve or hand while masks are removed, the class will pause until everyone takes a break to thoroughly wash their hands. If a student or instructor sneezes openly without covering, the class will be suspended for that hour and the space thoroughly disinfected, and students either waiting outside with supervision or sent home if the program time ends in the meantime.

### **Check Ins and Check Outs**

- For any programs or classes involving students 18 or younger, we will require parents, guardians or authorized chaperones to check them in and out each day in person, in a designated area behind Hubbard Hall.
- We will require the person dropping off the student to check in with our staff each day and to fill out our COVID-19 safety checklist.
- Participants and their guardians (if under age) will be asked to wait in a line at a distance of 6 feet from others.
- Once checked in, students will wait in a designated outdoor waiting area until the instructor or staff are ready to lead them to their class space.
- In addition to any questions or concerns, the staff will ensure that the student has taken home, cleaned, and brought their mask.
- All students will be required to have their temperatures taken before classes each day.
- Staffers and faculty will be required to take a health assessment before reporting to work each day and to check in with management about how they are feeling and how the program is working with physical distancing.

### **Class Sizes**

- We will limit participation in all of our classes, programs, and performances, including:
  - No more than ten students in each indoor program, with social distancing of at least six feet at all times, hand washing and mask wearing throughout the program.
  - No more than 40 audience members present at any inside performances or events, with proper social distancing of at least six feet between parties (with family, spouses or other quarantined groups able to sit more closely).

### **Outdoor Classes and Ventilation**

- Spring student Drama Club programs will be limited to ten students in Hubbard Hall, to allow for social distancing and air circulation.
- Any classes held inside will have windows and doors open as much as possible, with fans running to increase ventilation and follow CDC recommendations for increased ventilation in indoor spaces, even if AC is on.
- Whenever possible, doors in the Hall will be kept open to allow for increased ventilation.

### **Hand Washing**

- We will schedule regular hand washing during programs and classes, with adult learners and students ages 13-18 required to wash hands before and after classes and children ages 5-12 required to wash hands periodically throughout the program.

### **Space Cleaning and Disinfecting**

- All Hubbard Hall spaces will be cleaned before each program day, with a deep mopping of floors and cleaning of surfaces with sanitary wipes and/or hot soapy water, to ensure the cleansing of all surfaces.
- There will be a ten-minute break in between classes so that fresh air can circulate into the space and instructors can wipe down any surfaces necessary during the break.

### **Physical Contact**

- Instructors will avoid any and all physical contact with students except in cases of emergency.
- Students will be required to keep six feet of distance from each other, except when specific dance moves or staging requires them to briefly get closer to each other. These moments will be carefully staged and discussed with students ahead of time, masks will be used throughout, and hand sanitizer used before and after.
- Staging of scenes and songs and the playing of games will be adapted to allow for six feet of social distancing.

### **Performances**

- Audiences will be required to pre-register for performances, complete COVID-19 checklist and have their temperatures taken prior to entry.
- Seating will be reserved, with the registered person's name on the reserved section for each party.
- Social distancing of 6' will be enforced.
- A maximum of 38 audience members will be allowed in Hubbard Hall for any indoor performance.
- A space of 8-12' will exist between the front row of audience and the performers.
- Masks will be worn by artists and audiences the entire time inside a Hubbard Hall building, with brief masks breaks outside for artists provided on a regular break schedule. Hubbard Hall will provide disposable masks when needed.
- Participating artists will be required to take a daily health self-assessment to confirm their health prior to rehearsals or performances.
- Any outdoor performances will be limited to 60 people, with social distancing and mask wearing required and distances of six feet between parties clearly marked on the ground as guidelines.
- Actors will wear masks onstage during performances.
- Audiences, house managers and staff will wear masks during performances.
- Social distancing protocols will be enforced in the staging and/or choreography and between the performers and the audience.
- Masks will be worn while singing or playing instruments and there will be no wind or oral instruments.
- Single costumes will be used for performers to limit costume changes and materials.
- Limited use of set pieces or props, with concert performances for the SBA Project (wireless mics, music stands, chairs)
- Social distancing protocols will be enforced in the technical booth at the Stage Manager's calling desk.
- Hubbard Hall staff are responsible for any additional duties regarding COVID-19 policies and procedures.

If for any reason a student becomes ill during the semester, either with COVID-19 or similar symptoms, we will ask that that participant's family alert us so we can alert other students and families for contact tracing. The identity of the student will be kept strictly confidential.